

# **MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, September 9, 2009**

**450 Child Street, Warren Office, Warren, RI**

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**Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:**

**David Dugan, William Gosselin, John Jannitto, Allan Klepper, John McElroy, Jr., Lloyd Matsumoto, Frank Nencka, Joseph Rego**

**Director Absent –Frank Sylvia**

**Chairman Jannitto asked Executive Director DeLise to inform the Board about the Boil Water Advisory that began on 9/8/09.**

**Executive Director DeLise stated that BCWA did everything that was required by the Department of Health. There are two posts to fill up bottles of water. These stations are at 472 Child Street and at the**

**Carousel in East Providence. Water will be available from 8:00 am until 8:00 pm. Several agencies are providing help to the Bristol Veteran's Home.**

**BCWA had a positive total coliform sample on Wednesday, September 2 and a positive E. coli sample on Sunday, September 6.**

**We are following DOH procedure; DOH makes the decision for a Boil Water Order. We had one positive E. Coli sample and all results so far from September 6 have been negative. The positive sample was at a residence, E. coli could have been introduced at the tap. No one has reported any illnesses so far. This was one sample out of 600 samples taken so far this year; we take 900 to 1200 samples per year.**

**There are 20 sites that BCWA samples. Sampling is a complex procedure. The entire area has to be disinfected. Most samples are taken at public places and these places are mandated by the Department of Health. A positive total coliform sample was reported; BCWA had to test downstream from this site, which was a residence. The positive E. coli sample came from this site. Boil water advisories are not uncommon throughout RI.**

**The protocol to notify the public is the responsibility of DOH, BCWA, and the towns. We contacted all three towns, and then the towns contacted schools and nursing homes. By 12:00 pm I had spoken to all three towns, and the media – TV, radio and newspapers with the language composed by DOH for a press release. DOH contacted all**

**the restaurants, all we did has been approved by DOH. We had seven people here answering phones until 10:00 pm. Tonight the phones will be answered until 8:00 pm.**

**Tomorrow we will continue sampling and also Friday and Saturday. A physical inspection of the Fountain Avenue Tank in Barrington was done today. We have increased chlorine at the plant. We did a visual inspection of the area near the Barrington Town Hall. We are also inspecting potential cross-connections.**

**DOH makes the decision to lift the advisory. East Providence never found the reason for their positive E. coli samples.**

**Director Rego stated that protocol for an emergency situation and State mandated Backflow Regulations will be discussed at the October Committee Meetings. Each town has an emergency coordinator to alert the public.**

**Chairman Jannitto stated that Executive Director DeLise was asked to attend the Warren Town Council Meeting last night to explain the Boil Water Advisory, and the meeting went very well.**

**Executive Director DeLise stated that he had a teleconference today and will have one tomorrow with RI Emergency Management, Town Managers, Fire Chiefs and DOH.**

## **HOUSEKEEPING**

**Minutes of the following meetings were reviewed.**

**Upon a motion duly made and seconded, it was unanimously**

**VOTED: That the minutes of the Regular Meeting of August 12, 2009, be approved.**

## **AUDIT FINANCE**

**Director Klepper reported:**

### **New Business**

- 1. Vehicle Purchase, Committee recommends approval as presented. Upon a motion duly made and seconded it was**

**MOTION: Committee recommends to purchase all four (4) vehicles from low bidder, Bristol County Dodge, of Warren, at a price of \$76,400, as presented.**

**Motion passed unanimously.**

- 2. Quarterly Charge-Offs, Committee recommends approval as presented. Upon a motion duly made and seconded it was**

**MOTION: To approve charge-offs in the amount of \$13,710.74, as presented.**

**Motion passed unanimously.**

## **ENGINEERING COMMITTEE**

**Director McElroy reported:**

### **Old Business**

- 1. Storage Tank Rehabilitation, Amstar of Western NY has mobilized on site and Tank rehab activities are in progress.**
- 2. RWU Progress Report, RWU tank construction in progress.**

**Executive Director DeLise stated that the permanent paving for the trenches has been done for Ferry Road. Curb to curb paving will be done in October. Arlington Road in Warren – road cuts will be done today and asphalt will be done tomorrow.**

- 3. Construction Progress Reports, all reports are included. All work is progressing well.**

## **PUBLIC RELATIONS/PERSONNEL COMMITTEE**

**Director Gosselin reported:**

### **Old Business**

- 1. Recent Correspondence from Attorney L. Schneider (Possible Executive Session), Executive Director DeLise stated that the Union is reviewing back-up information for the Pension Plan that it had requested.**

**2. Health Benefits Actuarial Report, Agreement executed with the Angell Pension Group, Inc. of East Providence at a price of \$5,000, for preparation of BCWA GASB-45 Post Employment Benefit Liability Valuation. The report is scheduled to be completed by target date of December 31, 2009, must be issued by February 28, 2010.**

### **New Business**

**1. Residential Booster Pumps, Item to be discussed at October Meetings.**

**2. Executive Director Yearly Review, Item to be tabled to October Meetings.**

### **EXECUTIVE DIRECTOR'S REPORT**

**The Executive Director's Report was self-explanatory.**

**Executive Director DeLise stated that Bristol Town Council will hold a meeting on October 3 to discuss BCWA's hydraulic model study and other issues; all Directors are invited to attend.**

### **NEXT STEPS**

**1. Audit Finance Committee Meeting, Wednesday, October 7, 2009, 5:15 p.m., Warren Office, Boardroom, 450 Child Street.**

**2. Engineering Committee Meeting, Wednesday, October 7, 2009, 5:20 p.m., Warren Office, Boardroom, 450 Child Street.**

**3. Personnel/Retirement Committee Meeting, Wednesday October 7, 2009, 5:25 p.m., Warren Office, Boardroom, 450 Child Street.**

**4. Board of Directors Monthly Meeting, Wednesday, October 14, 2009, 6:00 p.m., Warren Office, Boardroom, 450 Child Street.**

**There being no further business, the meeting was adjourned at 6:50 pm.**

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**John L. McElroy, Jr.**  
**Secretary**